

## Pupil Information required for Department of Education and Skills Primary Online Database

The Department of Education and Skills has developed an electronic database of primary school pupils called the Primary Online Database (POD) which involves schools maintaining and returning data on pupils to the Department at individual pupil level on a live system. The database allows the Department to evaluate progress and outcomes of pupils at primary level, to validate school enrolment returns for grant payment and teacher allocation purposes, to follow up on pupils who do not make the transfer from primary to post primary level and for statistical reporting.

The database will hold data on all primary school pupils including their PPSN, First Name, Surname, Name as per Birth Certificate, Mother's Birth Surname, Address (including Eircode), Date of Birth, Gender, Nationality, whether one of the pupil's mother tongues is English or Irish, whether the pupil is in receipt of an Exemption from Irish and if so the reason for same, and whether the pupil is in a Mainstream or Special Class. The database will record the class grouping and standard the pupil is enrolled in. The database will also contain, on an optional basis, information on the pupil's religion and on their ethnic or cultural background. **In order to assist with the gathering of data please complete this form in CAPITAL LETTERS and return to the school.** The second page of this form will be retained by the primary school.

Teacher/Class Name \_\_\_\_\_

**Current Standard**

Junior Infants  Senior Infants  First Class   
Second Class  Third Class  Fourth Class   
Fifth Class  Sixth Class  Special Class

Pupil Forename: \_\_\_\_\_

Pupil Surname: \_\_\_\_\_

PPSN of Pupil \_\_\_\_\_

Mother's Birth Surname \_\_\_\_\_

Pupil's Date of Birth \_\_\_\_\_

Pupil's Gender: Male  Female

Birth Cert Forename (if different from name above) \_\_\_\_\_

Birth Cert Surname (if different from name above) \_\_\_\_\_

Pupil Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Eircode**

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County \_\_\_\_\_

(See <https://finder.eircode.ie/> for Eircode)

Nationality \_\_\_\_\_ (In the case of dual citizenship, please specify both nationalities)

Is one of the pupil's mother tongues (i.e. language spoken at home) Irish or English? Yes

No



## Pupil Information required for Department of Education and Skills Primary Online Database

The Department has consulted with the Data Protection Commissioner in relation to the collection of individual pupil information for the Primary Online Database. Both religion and ethnic and cultural background are special category data under the General Data Protection Regulation (GDPR). These questions are optional. While these questions are optional, the information would be very useful to the Department for statistical and research purposes. Aggregated information on Ethnic/Cultural background will be used to track the progress of these groups, and to compare their progress with other groups, thereby identifying gaps in the system and assisting in the development and implementation of appropriate policies and interventions. Aggregated information on religion will be used for statistical purposes only. Parents/guardians are asked, if they wish to do so, to identify their children's religion and ethnic background, and to consent for this information to be transferred to the Department of Education and Skills. This page of the form will be retained by your primary school.

### To which ethnic or cultural background group does your child belong (please tick one)?

(Categories based on the Census of Population)

- |                                                   |                          |                 |                          |                                |                          |
|---------------------------------------------------|--------------------------|-----------------|--------------------------|--------------------------------|--------------------------|
| White Irish                                       | <input type="checkbox"/> | Irish Traveller | <input type="checkbox"/> | Roma                           | <input type="checkbox"/> |
| Any other White Background                        | <input type="checkbox"/> |                 |                          | Black or Black Irish - African | <input type="checkbox"/> |
| Black or Black Irish - Any other Black Background | <input type="checkbox"/> |                 |                          | Asian or Asian Irish – Chinese | <input type="checkbox"/> |
| Asian or Asian Irish - Any other Asian background | <input type="checkbox"/> |                 |                          | Other (inc. mixed background)  | <input type="checkbox"/> |
| No consent                                        | <input type="checkbox"/> |                 |                          |                                |                          |

### What is your child's religion?

- |                                          |                          |                              |                          |                  |                          |
|------------------------------------------|--------------------------|------------------------------|--------------------------|------------------|--------------------------|
| Roman Catholic                           | <input type="checkbox"/> | Church of Ireland (Anglican) | <input type="checkbox"/> | Presbyterian     | <input type="checkbox"/> |
| Methodist, Wesleyan                      | <input type="checkbox"/> | Jewish                       | <input type="checkbox"/> | Muslim (Islamic) | <input type="checkbox"/> |
| Orthodox (Greek, Coptic, Russian)        | <input type="checkbox"/> | Apostolic or Pentecostal     | <input type="checkbox"/> | Hindu            | <input type="checkbox"/> |
| Buddhist                                 | <input type="checkbox"/> | Jehovah's Witness            | <input type="checkbox"/> | Lutheran         | <input type="checkbox"/> |
| Atheist                                  | <input type="checkbox"/> | Baptist                      | <input type="checkbox"/> | Agnostic         | <input type="checkbox"/> |
| Christian Religion (not further defined) | <input type="checkbox"/> | Protestant                   | <input type="checkbox"/> | Evangelical      | <input type="checkbox"/> |
| Other Religions                          | <input type="checkbox"/> | No Religion                  | <input type="checkbox"/> | No Consent       | <input type="checkbox"/> |

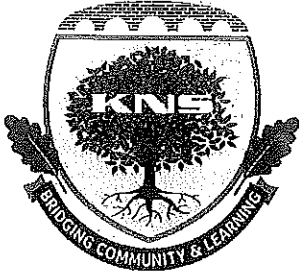
*I consent for the special category in the two questions above to be stored on the Primary Online Database (POD) and transferred to the Department of Education and Skills <https://www.education.ie/en/Publications/Statistics/Primary-Online-Database-POD/> and any other primary schools my child may transfer to during the course of their time in primary school.*

Signed: \_\_\_\_\_

Parent/Guardian

Date: \_\_\_\_\_

**Please complete this form and return to your primary school.** For further information on POD please go to the Department of Education and Skills' website [www.education.ie](http://www.education.ie)



# Killygordon National School

Main St., Killygordon, Lifford, Co. Donegal. Tel/Fax 074 91 49052  
Email [killygordonns64@gmail.com](mailto:killygordonns64@gmail.com) Website: [www.killygordonns.com](http://www.killygordonns.com)

[Find us on Facebook](#)

## Application Form

### Pupil's Details

Full name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ (please include birth certificate)

Address: \_\_\_\_\_

Previous schools attended, if any, and reason for transfer:

\_\_\_\_\_  
\_\_\_\_\_

### Religious Information

Religious denomination of child: \_\_\_\_\_  
(Please include baptismal certificate)

Name of clergyman: \_\_\_\_\_ Telephone number: \_\_\_\_\_

Address of clergyman: \_\_\_\_\_

### Parents/Guardians Details

Name of parents /guardians: \_\_\_\_\_

Contact telephone numbers: \_\_\_\_\_

*I/We confirm that the information provided is accurate to my/our knowledge.*

*I/We accept the Ethos Statement and agree to the Code of Discipline of the school and agree, under the Data Protection Act, to the school holding personal information on file.*

**Please sign below:**

\_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

*Under the Data Protection Act (2003), all information provided on this form is confidential and will solely be used for the purpose for which it is sought.*

